

Extended Car Warranty Cancellation Letter

[Date]

Attn: [Cancellations Department]

[Insurance Company Name]

[Insurance Company Address]

Re: Cancellation of Auto Insurance Policy #.

Dear Sir or Madam,

I am writing to request the cancellation of my extended car warranty. The policy number is XXXX.

I have recently sold my car, and so I no longer require the coverage. I would appreciate it if you could process the cancellation and refund any unused portion of my premium.

Thank you for your time and attention to this matter.

Sincerely,

[Name of Policyholder]

[Address]

[Phone Number]

[Email Address]