

First Letter to a Pen Pal

Date

Dear Pen Pal's Name,

I'm 22 years old and just graduated from college. I found your name on www.thepenpalwebsite.com when researching how to connect with people around the world through correspondence like you! You seem like an amazing person who is very creativity-driven; that's exactly what my new job as intern in a graphic design company requires too - creativity of all sorts including advertisements for print media or online services our clients will use (think Nike).

We're always looking for talented individuals like you to help us create the best possible product for our clients. I think it would be really beneficial for both of us if we got to know each other better through letter writing. What do you think?

I hope to hear from you soon!

Your pen pal,

[Your Name]