

Immigration Reference Letter for a Friend

[Sender's Name]

[Sender's Address]

[Sender's Town, State, Zip Code]

[Sender's Phone Number]

[Sender's Email Address]

[Date]

[Recipient's Name (If known)]

[Recipient's Work Address]

[Recipient's Town, State, Zip Code]

Dear Sir or Madam,

My name is [Your Name], and I am delighted to submit my endorsement of [Individual Being Recommended] to whom I have known personally for [years] as my [Enter Your Relationship].

I've worked with [Individual Being Recommended] for several years, and I've found someone who arrives ahead of schedule, works hard, and carries themselves with integrity. In addition, [Individual Being Recommended] is a family-oriented individual who exudes calm and elegance.

Please do not hesitate to contact me if you require any further information.

Best,

Signature _____

Date: _____