

## Letter Requesting Financial Assistance for Education

[Date]

[Dean/Principal/Department Head]

[College/University name]

[Address]

Sub: Application for Financial Help for Education

Respected Sir,

I have been studying in the third/final semester of session 20xx. All my semesters were passed with distinction and I also obtained high C-GPA's among class students [give details]. Recently, as a result type that is not available nowadays due to university financially crunching up on scholarships for Merit base students; they decided anew this year namely "to meet" by giving out no more than \$500 per month which will be lessened every six months until it reaches zero dollars again if we do nothing about our request here. I am writing to you in hopes that my scholarship will continue for the next academic year as it has done for the past two years.

I have been an excellent student and have contributed to the university in many ways. I have been involved in various extracurricular activities and have held leadership positions in many of them. I have also been involved in community service and have helped organize various events on campus. I am confident that I will continue to excel in my academics and contribute to the university in many ways.

I would be very grateful if you could consider my request and continue my scholarship for the next academic year. I promise to continue working hard and contributing to the university in any way I can.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Subject and department name]

[College/University name]