

Touching Farewell Letter to Colleagues

Hey [Name],

Of course, I'll still be around for the next two weeks, so let's make the most of it. I'd love to take you all out for drinks or lunch before I go – my treat! – so we can properly say goodbye. And if there's anything I can do to help with the transition in the meantime, please don't hesitate to let me know.

I want to thank you all again for everything. It's been an absolute pleasure working with you, and I'll never forget the good times we've had.

I hope we can stay in touch, and I wish you all the best for the future.

All the best,

[Your Name]